The following Board members were present:
Dr. Bert Yeargan, President
Dr. Tom Godfrey, Vice-President (departed @ 11:10 a.m.)
Ms. Becky Bynum
Dr. Greg Goggans
Ms. Wendy Johnson
Dr. Dale Mayfield
Dr. Logan Nalley
Dr. Antwan Treadway

Staff present:
Tanja Battle, Executive Director
Bryon Thernes, Assistant Attorney General
Ryan McNeil, Chief Investigator
Anil Foreman, Attorney
Brandi Howell, Business Operations Specialist

Visitors:
Carol Smith, DPH
Ryan Loke, PDS
James Barron, GDS
Katie Kopp, DPH
Michelle L. Allen, DPH
Jesse Werthington, GSG
Marcia Mann, CE Broker
Arianna Afshari, GA AGD
Carol Wooden, AGD
Jorge Bernel, DPH
Shonna Curry

Open Session

Dr. Yeargan established that a quorum was present and called the meeting to order at 10:00 a.m.

Introduction of Visitors
Dr. Yeargan welcomed the visitors.

Appearance
Appearance by Marcia Mann, CE Broker. Ms. Mann thanked the Board for the opportunity to speak to its members. Ms. Mann presented the Board with information regarding CE Broker, which is an electronic tracking and compliance system for continuing education. She stated that the system is 100% free for boards to use and there is free access for licensees. She stated that the system helps the licensee stay on track with meeting the Board’s continuing education requirements. She stated that on the Board will be able to conduct random audits or 100% audits. In CE broker, the Board can see, at the end of biennium, who has met the requirements and who has not. She explained that the licensees will no longer have to mail the documents to the Board. Ms. Mann stated there are three ways for a licensee to prescribe to CE Broker. The first is a free account, which is a basic account where the individual can upload course completion documents to the system. She stated the second is a professional account, which is $29 per year. This particular prescription shows what the requirements are. The individual can use a digital storage for CE and also receive helpful email reminders. The last is a concierge account, which is $99 per year.
Ms. Mann stated that educational providers can also report information into CE broker. She explained how the audit process works. Dr. Godfrey stated that he understands the service is free now, and asked if it would be free indefinitely and if so, could there be an agreement to reflect such. Ms. Mann stated yes. President Yeargan thanked Ms. Mann for the information and advised that the Board will further discuss and get back to her.

Approval of Minutes
Dr. Godfrey made a motion to approve the Public and Executive Session minutes for the December 9, 2016 meeting, December 23, 2016 conference call, and January 9, 2017 conference call. Dr. Goggans seconded and the Board voted unanimously in favor of the motion.

Licenses to Ratify
Dr. Goggans made a motion to ratify the list of licenses issued. Dr. Godfrey seconded and the Board voted unanimously in favor of the motion.

Correspondence from Alicia Melendez, Everest College
The Board considered this correspondence, which contained a revised curriculum revision for expanded duties from Everest. Dr. Treadway made a motion to approve the revision. Dr. Godfrey seconded and the Board voted unanimously in favor of the motion.

Correspondence from Justin Adler, Georgia School of Dental Assisting
The Board considered this correspondence from Georgia School of Dental Assisting requesting to become an accredited school in the state of Georgia for expanded duties courses. Dr. Treadway made a motion to refer this request to the EDDA Committee to further review. Dr. Nalley seconded and the Board voted unanimously in favor of the motion.

Correspondence from Sarah Thiel, CE Zoom
The Board considered this correspondence regarding a tracking system for continuing education. Dr. Godfrey made a motion to direct staff to schedule Ms. Thiel for an appearance to present this information to the Board. Dr. Treadway seconded and the Board voted unanimously in favor of the motion.

Correspondence from Michelle L. Allen, Georgia Department of Public Health
The Board considered this correspondence regarding dental protocol for the Georgia Department of Public Health. Dr. Goggans made a motion to approve the protocol submission. Ms. Bynum seconded and the Board voted unanimously in favor of the motion.

Correspondence from Lynne Powel
The Board considered this correspondence requesting the Board reconsider rule waiver petition, which was denied by the Board at its December 2016 meeting. Dr. Godfrey made a motion to uphold the denial. Ms. Bynum seconded and the Board voted unanimously in favor of the motion.

Correspondence from Kayla W. Moreno
The Board considered this correspondence requesting to know if the certifications Ms. Moreno obtained for expanded duties in the state of Texas would be acceptable in Georgia. Dr. Godfrey made a motion to approve the request and advise Ms. Moreno that only those expanded duties which are listed on the certificate(s) may be performed. Dr. Nalley seconded and the Board voted unanimously in favor of the motion.

Correspondence from Monica Perez
The Board considered this correspondence requesting to know if the certifications Ms. Perez obtained for expanded duties in the state of Florida would be acceptable in Georgia. Dr. Nalley made a motion to
approve the request and advise Ms. Perez that only those expanded duties which are listed on the certificate(s) may be performed. Dr. Godfrey seconded and the Board voted unanimously in favor of the motion.

**Correspondence from Azeema Hameed**
The Board considered this correspondence regarding whether or not a dentist can be Ms. Hameed’s managing director. Dr. Godfrey made a motion to direct staff to respond to Ms. Hameed by stating that supervision of an esthetician is outside of the scope of dentistry. Additionally, the Board suggests she contact the Georgia Board of Cosmetology for more information regarding the request. Dr. Nalley seconded and the Board voted unanimously in favor of the motion.

**Correspondence from Dr. Felipe Leon**
The Board considered this correspondence requesting to know if there are any rules and regulations that require study models on every new patient that starts orthodontic treatment. Dr. Goggans made a motion to direct staff to respond to Dr. Leon by stating that there are no such regulations and that photos would be acceptable. Dr. Godfrey seconded and the Board voted unanimously in favor of the motion.

**Correspondence from Stephanie Wall**
The Board considered this correspondence from Ms. Wall, who is a registered dental hygienist that had expanded functions in her curriculum. Ms. Wall inquired as to whether or not she would need the EFDA credential. The Board directed staff to respond to Ms. Wall by stating that she would not need the EFDA credential since a registered dental hygienist may perform the same duties as an expanded functions dental assistant as per Board rule.

**General – Dr. Bert Yeargan**
No report.

**CE Audit Committee Report – Dr. Richard Bennett**
No report.

**Conscious Sedation/General Anesthesia Committee Report – Dr. Antwan Treadway**
No report.

**Credentials Committee Report – Dr. Greg Goggans**
No report.

**Dental Hygiene Committee Report – Ms. Rebecca Bynum**
No report.

**Examination Committee Report – Dr. Steve Holcomb**
No report.

**Investigative Committee Report – Dr. Bert Yeargan**
Dr. Godfrey made a motion to appoint Dr. Ron Shiver as consultant for the Investigative Committee. Dr. Nalley seconded and the Board voted unanimously in favor of the motion.

**Legislative Committee Report – Dr. Greg Goggans**
Dr. Goggans reported that SB 12, Dental Hygienists; perform certain functions under general supervision; authorize licensed dental hygienists, is being considered.
Rules Committee Report – Dr. Tom Godfrey
Dr. Godfrey informed the Board the Committee was considering a rule on advertising. Dr. Godfrey stated that the current approach may be out of date as to what is allowable and the Committee needs to confer with the Attorney General’s office. Ms. Foreman mentioned specialties in their discussion. She stated that a general dentist can do many of the things a specialist does, but discussed the board considering advertising implications of such. Dr. Godfrey asked the members who are specialists if they had any input to please let the Committee know.

Education Committee Report – Dr. Tom Godfrey
No report.

Long Range Planning Committee Report – Dr. Steve Holcomb
No report.

CRDTS Steering Committee – Dr. Logan Nalley
No report.

IP Committee Report – Dr. Richard Bennett
No report.

EDDA Review Committee – Dr. Greg Goggans
No report.

Executive Director’s Report – Ms. Tanja Battle
No report.

Attorney General’s Report – Mr. Bryon Thernes
No report.

Dr. Tom Godfrey made a motion and Dr. Logan Nalley seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-19(h)(2), §43-11-47(h) and §43-1-2(k) to deliberate and receive information on applications, investigative reports, and the Assistant Attorney General’s report. Voting in favor of the motion were those present who included Ms. Becky Bynum, Dr. Tom Godfrey, Dr. Greg Goggans, Ms. Wendy Johnson, Dr. Dale Mayfield, Dr. Logan Nalley, Dr. Antwan Treadway, and Dr. Bert Yeargan.

| Executive Session |

Appearance
- S.R.C.

Applications
- G.M.D.
- F.A.
- M.A.H.
- S.S.
- L.S.T.
Correspondences
- S.T.
- N.C.
- R.C.K.

Investigative Committee Report
Report presented:

- DENT170088
- DENT150347
- DENT170157
- DENT150154
- K.S.
- DENT140053
- DENT110161
- DENT110122
- DENT110123
- DENT110124
- DENT150156
- DENT160350
- DENT130085
- DENT160322
- DENT120072

Executive Director’s Report – Ms. Tanja Battle
- N.M.W.

Attorney General’s Report – Mr. Bryon Thernes
Mr. Thernes presented the following consent order for acceptance:

- S.G.

Legal Services – Ms. Anil Foreman
- D.B.
- H.M.
- C.M.
No votes were taken in Executive Session. Dr. Yeargan declared the meeting back in Open Session.

**Open Session**

Dr. Nalley made a motion to approve all recommendations based on deliberations in Executive Session as follows:

**Appearance**
- S.R.C.  
  Denied Dental Reinstatement  
  Uphold denial

**Applications**
- G.M.D.  
  Dental Exam Applicant  
  Approved application
- F.A.  
  Dental Exam Applicant  
  Approved application
- M.A.H.  
  Dental Exam Applicant  
  Approved application
- S.S.  
  Dental Exam Applicant  
  Approved application
- L.S.T.  
  Dental Credentials Applicant  
  Approved application
- O.S.B.  
  Dental Credentials Applicant  
  Denied application
- S.M.  
  Dental Credentials Applicant  
  Denied application
- C.D.M.  
  Dental Reinstatement  
  Approved application
- J.J.J.  
  Dental Hygiene Reinstatement  
  Refer to Legal Services
- M.R.J.  
  Dental Hygiene Reinstatement  
  Refer to Legal Services
- S.P.F.  
  Dental Reinstatement  
  Approved application
- R.P.C.  
  Volunteer Applicant  
  Approved application
- G.P.M.  
  Dental Faculty Applicant  
  Approved application
- S.J.C.  
  Dental Faculty Applicant  
  Approved application
- H.A.H.  
  Conscious Sedation Applicant  
  Refer for evaluation
- S.S.P.  
  Enteral Sedation Applicant  
  Approved application

**Correspondences**
- S.T.  
  CRDTS Slot Preparation  
  Directed staff to respond by stating the Board does not have a rule or policy that would allow for acceptance of the CRDTS slot preparation
- N.C.  
  CRDTS Slot Preparation  
  Directed staff to respond by stating the Board does not have a rule or policy that would allow for acceptance of the CRDTS slot preparation
- R.C.K.  
  Request for additional attempt to retake CRDTS examination  
  Approved request

**Investigative Committee Report**
Report presented:

<table>
<thead>
<tr>
<th>Complaint Number</th>
<th>Allegations</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>DENT170088</td>
<td>Unsanitary conditions</td>
<td>Close with no action</td>
</tr>
<tr>
<td>DENT150347</td>
<td>Quality of care/substandard practice</td>
<td>Keep the case closed</td>
</tr>
<tr>
<td>DENT170157</td>
<td>Consent Agreement for Reinstatement</td>
<td>Advise respondent that course selected is not approved and individual should find another course</td>
</tr>
<tr>
<td>Case Number</td>
<td>Description</td>
<td>Action Taken</td>
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<td>------------------------------------------------------------</td>
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<tr>
<td>DENT150154</td>
<td>Quality of care/substandard practice</td>
<td>Close with no action and advise that other four hours may be used for renewal</td>
</tr>
<tr>
<td>K.S.</td>
<td>Discipline in another jurisdiction</td>
<td>Close with no action</td>
</tr>
<tr>
<td>DENT140053</td>
<td>Advertising</td>
<td>Close with no action</td>
</tr>
<tr>
<td>DENT110161</td>
<td>Unlicensed practice</td>
<td>Close with no action</td>
</tr>
<tr>
<td>DENT110122</td>
<td>Unlicensed practice</td>
<td>Close with no action</td>
</tr>
<tr>
<td>DENT110123</td>
<td>Unlicensed practice</td>
<td>Close with no action</td>
</tr>
<tr>
<td>DENT110124</td>
<td>Unlicensed practice</td>
<td>Close with no action</td>
</tr>
<tr>
<td>DENT150156</td>
<td>Quality of care/substandard practice</td>
<td>Refer to the Department of Law</td>
</tr>
<tr>
<td>DENT160350</td>
<td>Fraud</td>
<td>Close with a letter of concern about direct supervision</td>
</tr>
<tr>
<td>DENT130085</td>
<td>Quality of care/substandard practice</td>
<td>Close with a letter of concern about record-keeping</td>
</tr>
<tr>
<td>DENT160322</td>
<td>Quality of care/substandard practice</td>
<td>Refer to the Department of Law</td>
</tr>
<tr>
<td>DENT120072</td>
<td>Quality of care/substandard practice</td>
<td>Accept negotiated settlement from the Department of Law</td>
</tr>
</tbody>
</table>

**Executive Director’s Report – Ms. Tanja Battle**

- N.M.W. Correspondence
  - Vacate consent order for reinstatement and approve renewal

**Attorney General’s Report – Mr. Bryon Thernes**

Mr. Thernes presented the following consent order for acceptance:

- S.G. Public consent order accepted

**Legal Services – Ms. Anil Foreman**

- D.B.
- H.M.
- C.M.

Dr. Mayfield seconded and the Board voted unanimously in favor of the motion.

**Miscellaneous**

Dr. Nalley discussed slot preparations. He stated that CRDTS is now offering slot prep in the exam and the exam results will clearly show which class II they decided on. Dr. Treadway made a motion to state that the Board does not have a rule or policy that would allow for acceptance of the CRDTS slot preparation. Additionally, he moved to refer this matter to the Rules Committee for further clarification. Ms. Johnson seconded and the Board voted unanimously in favor of the motion.

Discussion was held from Ms. Bynum regarding the reinstatement policy. Specifically, decreasing the fine amount for dental hygienists that state he/she has been practicing without a license since the date the license lapsed. Dr. Nalley made a motion to decrease the fine amount for dental hygienists from $1000 to $500. Dr. Mayfield seconded and the Board voted unanimously in favor of the motion.

In regards to the appearance from Ms. Mann regarding CE Broker, Dr. Nalley made a motion to table rendering a decision on this matter until after the Board has met with CE Zoom. Dr. Mayfield seconded and the Board voted unanimously in favor of the motion.

With no further business, the Board meeting adjourned at 12:14 p.m.
The next scheduled meeting of the Georgia Board of Dentistry will be held on Friday, February 10, 2017, at 10:00 a.m. at the Department of Community Health’s office located at 2 Peachtree Street, N.W., 36th Floor, Atlanta, GA 30303.

Minutes recorded by Brandi Howell, Business Operations Specialist
Minutes edited by Tanja D. Battle, Executive Director