

GEORGIA BOARD OF DENTISTRY
Board Meeting
March 12, 2004

A meeting of the Georgia Board of Dentistry was held on Friday, March 12, 2004, at the Professional Licensing Boards in Macon, Georgia.

The following Board members were present:

Dr. Logan Nalley, Jr., President
Ms. Tunde Anday, RDH
Dr. Clyde Andrews
Dr. Clark Carroll
Dr. Henry Cook
Dr. Stephan Holcomb
Dr. C. Christopher McFarland
Dr. Peter Trager
Dr. Willis J. Walker, Jr.
Mr. Charles McDougald

Others Present:

Anita O. Martin, Executive Director
Susan S. Hewett, Board Secretary
Allyson Krause, Assistant Attorney
General
Nelda Greene, GDA
Nancy Sykes, GDHA

Dr. Nalley, Board President, established that a quorum was present, and the public hearing scheduled to begin at 9:00 a.m. was **called to order** at 9:18 a.m.

Rule 150-3-.09 Continuing Education for Dentists: Nancy Sykes from GDHA expressed concerns regarding the adoption of this rule.

Rule 150-5-.05 Continuing Education for Dental Hygienists: Nancy Sykes from GDHA expressed concerns regarding the adoption of this rule.

150-8-.01 Unprofessional Conduct Defined: No comments were received regarding the adoption of this rule.

The **hearing** was **adjourned** at 9:26 a.m. and the **meeting** that was scheduled to begin at 9:05 a.m. was **called to order** at 9:26 a.m.

Minutes: Dr. Cook made a motion, Dr. Andrews seconded and the Board voted to **approve** the minutes for the February 6, 2004 meeting.

CE Audit Committee: Dr. Henry Cook - Three CE audit renewals were reviewed today.

Conscious Sedation/General Anesthesia Committee: Dr. Bill Broadfoot
➤ Dr. Clyde Andrews reported on the DOCS Seminary he attended on behalf of the Board.

Credentialing Committee: Dr. Peter Trager - **No Report**

Dental Hygiene Sub-Committee: Tunde Anday
➤ Ms. Anday requested a copy of the GDHA letter regarding opposition to the line item budget funding request for the Georgia Board of Dentistry to be sent to the Board office. A copy will be sent to all Board members when received.

Examination Committee: Dr. Chris McFarland
➤ Dr. McFarland reported that the exam series will begin soon. Board members were asked to closely observe the changes in the calibration.

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- Dr. Trager shared information from SRTA about the Florida Boards issue with hygienist participation in the examination process.
- Dr. Holcomb thanked Dr. McFarland for his work in assisting with the standardization of minimum standards for SRTA.

Legislative Committee: Dr. Chris McFarland

- HB1706 – The Board voted in favor of the proposed legislation.

Licensure Overview Committee: Dr. Jimmy Walker

- Reported that MCG is willing to offer the LEAP course as needed.
- Ida B. Lanier – Notify Dr. Lanier that she is not in compliance with her consent order. Must provide proof of continuing education within 10 working days or the consent order will be modified to include 1 year of probation, 16 hours of CE and \$500 fine.

Rules Committee: Dr. Peter Trager

- **Rule 150-3-.09 Requirements for Continuing Education for Dentists** – Dr. Trager made a motion, Dr. Cook seconded and the Board voted to **adopt** the rule.

Rule 150-3-.09. Continuing Education for Dentists. Amended.

(1) Dentists licensed to practice in the state of Georgia shall maintain and furnish to the Board, upon request, official documentation of having completed a minimum of forty (40) hours of continuing education during each biennium. Official documentation shall be defined as documentation from an approved provider that verifies a licensee's attendance at a particular continuing education course. Official documentation of course attendance must be maintained by a dentist for at least three (3) years following the end of the biennium during which the course was taken.

(a) Compliance with all continuing education requirements is a condition for license renewal. Failure to complete all hours of mandatory continuing education shall serve as grounds to deny the renewal of a license and may also result in disciplinary action being taken against a licensee.

(b) Upon its own motion, the Board may at any time randomly select a percentage of actively licenses dentists for the purpose of auditing their compliance with the continuing education requirements of the Board. Those licensees selected for an audit shall submit official documentation of their compliance within thirty (30) days of receipt of the audit letter. Failure to respond to an audit request in a timely manner shall be grounds for disciplinary action against a licensee.

(c) The continuing education requirements shall not apply to dentists whose licenses are on inactive status.

(d) The continuing education requirements shall apply within the first biennium that a dentist is licensed in Georgia. However, in order to meet the continuing education requirements during the first biennium, a newly licensed dentist may submit as their continuing education hours proof of dental coursework taken within the previous two (2) years of the date of the renewal application from a university or other institution accredited by the Commission on Dental Accreditation of the American Dental Association. Following the first biennium that a dentist is licensed in Georgia such

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licensees shall comply with the continuing education requirements set forth in Rule 150-3-.09 (2) and (3).

(2) Coursework, including home study courses, sponsored or approved by the following recognized organizations will be accepted:

- (a) American Dental Association/American Dental Hygienists Association, and their affiliate associations and societies;
- (b) Academy of General Dentistry;
- (c) National Dental Association and its affiliate societies;
- (d) Colleges and universities with programs in dentistry and dental hygiene that are accredited by the Commission on Dental Accreditation of the American Dental Association when the professional continuing education course is held under the auspices of the school of dentistry or school of dental hygiene;
- (e) CPR courses offered by the American Red Cross, the American Heart Association, the American Safety and Health Institute, or the National Safety Council;
- (f) National and State Associations and/or societies of all specialties in dentistry recognized under Georgia law;
- (g) Veterans Administration Dental Department;
- (h) Armed Forces Dental Department;
- (i) Georgia Department of Human Resources;
- (j) American Medical Association and its affiliate associations and societies.

(3) Course content:

- (a) All courses must reflect the professional needs of the dentist in providing quality dental health care to the public;
- (b) At least thirty (30) hours of the minimum requirement shall be clinical courses in the actual delivery of dental services to the patient or to the community;
- (c) Four (4) credit hours for successful completion of the CPR course required by Georgia law may be used to satisfy continuing education requirements per renewal period.
- (d) Up to fifteen (15) hours of continuing education per year may be obtained by assisting the Board with administering the clinical licensing examination or by assisting the Board with investigations of licensees. These hours shall be approved by the Continuing Education Committee of the Georgia Board of Dentistry and need not be sponsored by any agency listed in 150-3-.09(2).

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(e) Up to ten (10) hours of continuing education per year may be obtained by teaching clinical dentistry or dental hygiene at any ADA-approved educational facility. These hours shall be awarded in writing by the course director at the facility and approved by the Continuing Education Committee of the Georgia Board of Dentistry.

(4) Criteria for receiving credit for attending an approved continuing education course:

(a) Credit hours are not retroactive or cumulative. All credit hours must be received during the two (2) year period to which they are applied;

(b) One credit hour for each hour of course attendance will be allowed;

(c) Only twelve hours of credit will be accepted per calendar day.

(5) Criteria for receiving credit for teaching an approved continuing education course:

(a) Credit hours for teaching an approved course must be obtained and used during the biennium that the approved course is taught;

(b) A dentist who teaches an approved continuing education course is eligible to receive two (2) credit hours for each hour of course work that he or she presents at a particular course. Credit will be given for teaching a particular course on one occasion. A maximum of ten (10) credit hours per biennium may be obtained by a dentist by whom an approved continuing education course is taught;

(c) Only continuing education courses designated in Rule [150-3-.09\(2\)](#) as being sponsored or approved by recognized organizations will be considered for credit pursuant to this subsection of the rule. Pre-doctoral courses taught by a dentist shall not be eligible for consideration pursuant to this provision of the rule;

(d) In the event that an audit is conducted of the continuing education hours of a dentist who has taught a course approved by a recognized organization, the following information shall be required to document the dentist's role in presenting a continuing education course:

(i) Documentation from an approved provider verifying that the dentist presented an approved continuing education course;

(ii) Documentation from an approved provider reflecting the content of the course;

(iii) Documentation from an approved provider specifying the list of materials used as a part of the course; and

(iv) Documentation from an approved provider verifying the hours earned and the dates and times that the course in question was given.

(e) In the event that an approved continuing education course is taught by more than one dentist, continuing education credit will be given for those portions of course work for which the dentist is directly involved and primarily responsible for the preparation and presentation thereof. Continuing education credit will not be available to a dentist whose participation in preparing and presenting an approved course is not readily identifiable.

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Authority O.C.G.A. §§ 43-11-7, 43-11-8(a)(2), and 43-11-46(c), and 43-11-46.1.

Rule 150-5-.05 Requirements for Continuing Education for Dental Hygienists – Dr. Trager made a motion, Dr. Cook seconded and the Board voted to **adopt** the rule.

Rule 150-5-.05. Requirements for Continuing Education for Dental Hygienists. Amended.

(1) Dental hygienists licensed to practice in the state of Georgia shall maintain and furnish to the Board, upon request, official documentation of having completed a minimum of twenty-two (22) hours of continuing education during each biennium. Official documentation shall be defined as documentation from an approved provider that verifies a licensee's attendance at a particular continuing education course. Official documentation of course attendance must be maintained by a dental hygienist for at least three (3) years following the end of the biennium during which the course was taken.

(a) Compliance with all continuing education requirements is a condition for license renewal. Failure to complete all hours of mandatory continuing education shall serve as grounds to deny the renewal of a license and may also result in disciplinary action being taken against a licensee.

(b) Upon its own motion, the Board may at any time randomly select a percentage of actively licensed dental hygienists for the purpose of auditing their compliance with the continuing education requirements of the Board. Those licensees selected for an audit shall submit official documentation of their compliance within thirty (30) days of receipt of the audit letter. Failure to respond to an audit request in a timely manner shall be grounds for disciplinary action against a licensee.

(c) The continuing education requirements shall apply within the first biennium that a dental hygienist is licensed in Georgia. However, in order to meet the continuing education requirements during the first biennium, a newly licensed dental hygienist may submit as their continuing education hours proof of dental hygiene coursework taken within the previous two (2) years of the date of the renewal application from a university or other institution accredited by the Commission on Dental Accreditation of the American Dental Association. Following the first biennium that a dental hygienist is licensed in Georgia such licensees shall comply with the continuing education requirements set forth in Rule 150-5-.05 (2) and (3).

(d) The continuing education requirements shall not apply to dental hygienists who are on inactive status.

(2) Coursework, including home study courses, sponsored or approved by any organization recognized under Rule [150-3-.09\(2\)](#) will be accepted.

(3) Course content:

(a) All courses must reflect the professional needs of the hygienist providing quality dental health care to the public;

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(b) At least fifteen (15) hours of the minimum requirement must be scientific courses in the actual delivery of dental services to the patient or to the community.

(c) Four (4) credit hours for successful completion of the CPR course required by Georgia law offered by the American Heart Association, the American Red Cross, the American Safety and Health Institute, or the National Safety Council may be used to satisfy continuing education requirements per renewal period.

(d) Up to eight (8) hours of continuing education per year may be obtained by assisting the Board with administering the clinical licensing examination or by assisting the Board with investigations of licensees. These hours shall be approved by the Continuing Education Committee of the Georgia Board of Dentistry and need not be sponsored by any agency or organization listed in 150-3-.09(2).

(e) Up to five (5) hours of continuing education per year may be obtained by teaching dental hygiene at any ADA-approved educational facility. These hours shall be awarded, in writing, by the course director at the facility and approved by the Continuing Education Committee of the Georgia Board of Dentistry.

(4) Criteria for receiving credit for attending an approved continuing education course:

(a) Credit hours are not retroactive or cumulative. All credit hours must be received during the two (2) year period to which they are applied; and

(b) One credit hour for each hour of course attendance will be allowed;

(c) Only twelve hours of credit will be accepted per calendar day.

(5) Criteria for receiving credit for teaching an approved continuing education course:

(a) Credit hours for teaching an approved course must be obtained and used during the biennium that the approved course is taught;

(b) A dental hygienist that teaches an approved continuing education course is eligible to receive two (2) credit hours for each hour of coursework that he or she presents at a particular course. Credit will be given for teaching a particular course on one occasion only. A maximum of five (5) credit hours per biennium may be obtained by a dental hygienist by whom an approved continuing education course is taught;

(c) Only continuing education course designated in rule 150-5.05(2) as being sponsored or approved by recognized organizations will be considered for credit pursuant to this subsection of the rule. Courses taught by a dental hygienist prior to or a part of the process of obtaining his or her R.D.H. shall not be eligible for consideration pursuant to this provision of the rule;

(d) In the event that an audit is conducted of the continuing education hours of a dental hygienist who has taught a course approved by a recognized organization, the following shall be required to document the dental hygienist's role in presenting a continuing education course:

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- (i) Documentation from an approved provider verifying that the dental hygienist presented an approved continuing education course;
- (ii) Documentation from an approved provider reflecting the content of the course;
- (iii) Documentation from an approved provider specifying the list of materials used as part of the course; and
- (iv) Documentation from an approved provider verifying the hours earned and the dates and times that the course in question was given.
- (e) In the event that an approved continuing education course is taught by more than one dental hygienist, continuing education credit will be given for those portions of course work in which the dental hygienist is directly involved and primarily responsible for the preparation and presentation thereof. Continuing education credit will not be available to a dental hygienist whose participation in preparing and presenting an approved course is not readily identifiable.

Authority O.C.G.A. §§ 43-11-7, 43-11-8, 43-11-9, 43-11-73, and 43-11-73.1.

Rule 150-8-.01 Unprofessional Conduct Defined – Dr. Trager made a motion, Dr. Cook seconded and the Board voted to **adopt** the rule.

150-8-.01 Unprofessional Conduct Defined. Amended.

The Board has the authority to refuse to grant a license to an applicant, or to discipline a dentist or dental hygienist licensed in Georgia if that individual has engaged in unprofessional conduct. For the purpose of the implementation and enforcement of this rule, unprofessional conduct is defined to include, but not be limited to, the following:

- (a) Failing to conform to current recommendations of the Centers for Disease Control and Prevention (C.D.C.) for preventing transmission of Human Immunodeficiency Virus, Hepatitis B Virus, and all other communicable diseases to patients. It is the responsibility of all currently licensed dentists and dental hygienists to maintain familiarity with these recommendations, which are considered by the Board to be minimum standards of acceptable and prevailing dental practice. (Copies of the guidelines may be obtained from the Centers for Disease Control, the Department of Human Resources, or from the Board.)
- (b) Violating any lawful order of the Board;
- (c) Violating any Consent Agreement entered into with the Georgia Board of Dentistry or any other licensing board;
- (d) Violating statutes and rules relating to or regulating the practice of dentistry, including, but not limited to, the following:
 - 1. The Georgia Dental Practice Act (O.C.G.A. T. 43, Ch. 11);
 - 2. The Georgia Controlled Substances Act (O.C.G.A. T. 16, Ch. 13, Art. 2);

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3. The Georgia Dangerous Drug Act (O.C.G.A. T. 16, Ch. 23, Art. 3);
4. The Federal Controlled Substances Act (21 U.S.C.A., Ch. 13);
5. Rules and Regulations of the Georgia Board of Dentistry;
6. Rules of the Georgia State Board of Pharmacy, Ch. 480, Rules and Regulations of the State of Georgia, in particular those relating to the prescribing and dispensing of drugs, Ch. 480-28;
7. Code of Federal Regulations Relating to Controlled Substances (21 C.F.R. Par. 1306);
8. O.C.G.A. T. 31-33 Health Records.
 - (e) Failing to maintain appropriate records whenever controlled drugs are prescribed. Appropriate records, at a minimum, shall contain the following:
 1. The patient's name and address;
 2. The date, drug name, drug quantity, and diagnosis for all controlled drugs;
 3. Records concerning the patient's history.
 - (f) Prescribing controlled substances for a habitual drug user in the absence of substantial dental justification.
 - (g) Prescribing drugs for other than legitimate dental purposes.
 - (h) Any departure from, or failure to conform to, the minimum standards of acceptable and prevailing dental practice. Guidelines to be used by the Board in defining such standards may include, but are not restricted to:
 1. Diagnosis. Evaluation of a dental problem using means such as history, oral examination, laboratory, and radiographic studies, when applicable.
 2. Treatment. Use of medications and other modalities based on generally accepted and approved indications, with proper precautions to avoid adverse physical reactions, habituation or addiction.
 3. Emergency Service. Dentists shall be obliged to make reasonable arrangements for the emergency care of their patients of record.
4. Records. Maintenance of records to furnish documentary evidence of the course of the patient's medical/dental evaluation, treatment and response. A dentist shall be required to maintain a patient's complete dental record, which may include, but is not limited to, the following: treatment notes, evaluations, diagnoses, prognoses, x-rays, photographs, diagnostic models, laboratory reports, laboratory prescriptions (slips), drug prescriptions, insurance claim forms, billing records, and other technical information used in assessing a patient's condition. Notwithstanding any other

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provision of law, a dentist shall be required to maintain a patient's complete treatment record for no less than a period of ten (10) years from the date of the patient's last office visit.

- (i) Practicing fraud, forgery, deception or conspiracy in connection with an examination for licensure or an application;
- (j) Knowingly submitting any misleading, deceptive, untrue, or fraudulent misrepresentation on a claim form, bill or statement to a third party;
- (k) Knowingly submitting a claim form, bill or statement asserting a fee for any given dental appliance, procedure or service rendered to a patient covered by a dental insurance plan, which fee is greater than the fee the dentist usually accepts as payment in full for any given dental appliance, procedure or service.
- (l) Abrogating or waiving the co-payment provisions of a third party contract by accepting the payment received from a third party as payment in full, unless the abrogation or waiver of such co-payment of the intent to abrogate or waive such co-payment is fully disclosed, in writing, to the third party at the time the claim is submitted for payment. For the purpose of this rule, a "third party" is any party to a dental prepayment contract that may collect premiums, assume financial risks, pay claims, and/or provide administrative service;
- (m) Falsifying, altering or destroying treatment records in contemplation of an investigation by the Board or a lawsuit being filed by a patient;
- (n) Committing any act of sexual intimacy, abuse, misconduct or exploitation related to the licensee's practice of dentistry or dental hygiene;
- (o) Delegating to unlicensed or otherwise unqualified personnel duties that may only be lawfully performed by a dentist or dental hygienist;
- (p) Using improper, unfair or unethical measures to draw dental patronage from the practice of another licensee.
- (q) Termination of a dentist/patient relationship by a dentist, unless notice of the termination is provided to the patient. A "dentist/patient relationship" exists where a dentist has provided dental treatment to a patient on at least one occasion within the preceding year.
 - (1) "Termination of a dentist/patient relationship by the dentist" means that the dentist is unavailable to provide dental treatment to a patient, under the following circumstances:
 - (i) The office where the patient has received dental care has been closed permanently or for a period in excess of (30) days; or
 - (ii) The dentist discontinues treatment of a particular patient for any reason, including non-payment of fees for dental services, although the dentist continues to provide treatment to other patients at the office location.

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(2) The dentist who is the owner or custodian of the patient's dental records shall mail notice of the termination of the dentist's relationship to patient, which notice shall provide the following:

- (i) The date that the termination becomes effective, and the date on which the dentist/patient relationship may resume, if applicable;
- (ii) A location at which the patient may receive emergency dental care for at least (30) days following the termination of the dentist/patient relationship;
- (iii) A statement of further dental treatment required, if any; and
- (iv) A means for the patient to obtain a copy of his or her dental records.

The notice shall be mailed at least fourteen (14) days prior to the date of termination of the dentist/patient relationship, unless the termination results from an unforeseen emergency (such as sudden injury or illness), in which case the notice shall be mailed as soon as practicable under the circumstances.

Authority O.C.G.A. §§ 43-11-7, 43-11-8, 43-11-47, 43-11-72, and 31-33-2.

The Board voted that the formulation and adoption of these rules does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rules cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as provided by the Attorney General's office.

The board also voted that it is not legal or feasible to meet the objectives of the applicable laws to adopt or implement differing actions for businesses as listed in O.C.G.A. §50-13-4(3)(A)(B)(C)(D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed, owned and operated in the field of Dentistry.

GENERAL:

- **Correspondence from Karen Poris regarding waiver of late renewal fee for license renewal:** Dr. McFarland made a motion, Dr. Holcomb seconded and the Board voted to **deny** the request for a waiver of the late renewal fee.
- **Correspondence from Saunders P. Steiman, DDS regarding waiver of late renewal fee for license renewal:** Dr. McFarland made a motion, Ms. Anday seconded and the Board voted to **deny** the request for a waiver of the late renewal fee.
- **Correspondence from James T. Curry, DDS regarding waiver of late renewal fee for license renewal:** Dr. McFarland made a motion, Ms. Anday seconded and the Board voted to **deny** the request for a waiver of the late renewal fee.
- **Correspondence from Southern Regional Testing Agency, Inc. regarding observance of examination:** The Board requested that a response be sent nominating Dr. Zack Studstill.
- **House Resolution 1169 Dental Trust Fund:** Viewed as **informational**
- **Correspondence from Carol Hanes, DMD at MCG regarding practitioners participating in the Externship Program during 2004:** Dr. Cook made a motion, Dr. Walker seconded and the Board **approved** the list as presented.

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- **Correspondence from ADA regarding State Board participation on accreditation site visits:** Dr. McFarland will attend at Emory University on November 30, 2004.

Executive Director's Open Session: Ms. Anita Martin

- **Budget Information:** The Board requested information as to what percentage of salaries for Executive Director, Board Secretary and Applications Specialist are charged to the Board of Dentistry. Also need information with an approximate percentage of time spent on Dental Board tasks.
- Information posted to website on February 10, 2004 regarding responsibility of the dentist to assure license requirements are met by employees – Viewed as **informational**
- Responses requested pertaining to renewals problems have not been received from all requested. The Board requested that a second request for the information be sent by certified mail.

Attorney General's Report: Ms. Allyson Krause

- Reminded Board members of the importance of not speaking on behalf of the Board as an individual Board member. Also reminded members of the Board who are involved with professional associations about the importance of remembering that the charge of the Board is to protect the public.

Ratify Newly Issued Licenses: Dr. Cook made a motion, Ms. Anday seconded and the Board voted to **ratify** the newly issued licenses.

Lic No	Name	Lic Type
DN012881	Eaton, Derek James	Dentist
DN012882	Hsu, Shun-ching	Dentist
DN012883	Hagan, Timmi Jo	Dentist
DN012884	El-Sayed, Maha M.	Dentist
DN012885	McNeal, Felicia Angeline	Dentist
DN012886	Wright, Holland Boyd	Dentist
DN012887	Bradford, Henry Tate, III	Dentist
DN012888	Reyzelman, Irina	Dentist
DN012889	Kadree, Temilade Oluisa	Dentist
DN012890	Carroccia, Anthony Scott	Dentist
DH009123	Walker, Jill Renee	Dental Hygienist
DH009124	Webb, Krystal Stanford	Dental Hygienist
DH009125	Coleman, Julie Harden	Dental Hygienist
DH009126	King, Shannon Marie	Dental Hygienist
DH009127	Le, Tinh-Tam Huynh	Dental Hygienist
DH009128	Powell, Shelly Lauren	Dental Hygienist
DNCS000191	Lugo, Alberto	Conscious Sedation Permit
DNGA000185	Reese, Reynaldo T	General Anesthesia Permit

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DNV000001	Parnell, Edward N, Jr	Volunteer Dental
Reinstatements		
DH004024	Wheeler, Kimberly Kay	Dental Hygienist
DH003260	Brown, Patricia Etheridge	Dental Hygienist
DN009606	Whitt, John Fletcher	Dentist

Minutes: Dr. Cook made a motion, Dr. Walker seconded and the Board voted to **approve** the minutes from the February 27, 2004 conference call meeting.

Dr. McFarland made a motion, Dr. Andrews seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A §43-1-19(h)(2) and §43-1-2(k) to deliberate on applications and enforcement matters and to receive information on applications, investigative reports, and the Assistant Attorney General's report. Voting in favor of the motion were those present who included Ms. Anday, Dr. Cook, Dr. Carroll, Dr. Walker, Dr. Nalley, Dr. Trager, Dr. Holcomb and Mr. McDougald. The Board concluded **Executive Session** in order to vote on these matters and to continue with the public session.

Licensure Overview Committee Report:

Dr. Cook made a motion, Ms. Anday seconded and the Board voted to **approve** the following recommendations made by the Licensure Overview Committee.

- **C.H.E.:** Terminate probation
- **V.S.H., RDH.:** Reinstate under Public Consent Order.
- **J.E.R., DDS:** Terminate probation
- **R.C.R., RDH:** Reinstate license and send letter of concern to employer for allowing unlicensed practice
- **R.E.L., DDS:** Approve lifting of restrictions of consent order

Applications/Licensure: Mr. McDougald made a motion, Ms. Anday seconded and the Board voted to **approve** the following recommendations regarding applications and licensure.

M.W.S. - License renewal: Recommendation to **renew** license.

K.L.D., RDH. - Response regarding license renewal: Viewed as **informational**

L.J.P., DDS. - Application for licensure: Recommendation to **deny** pending disposition of North Carolina issues

D.C.L., DDS. - Application for licensure: Recommendation to **meet with Licensure Overview Committee** prior to issuing license.

E.E.A. - Application for licensure: Recommendation to **allow to sit for SRTA.**

D.A.S. - Change in monitoring physician: Recommendation to **approve** change.

Investigative Report: Dr. Walker made a motion, Ms. Anday seconded and the Board voted to **approve** the investigative report.

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Miscellaneous:

- **Correspondence from Denise Galster requesting refund of late renewal fee:**
Dr. McFarland made a motion, Dr. Carroll seconded and the Board voted to **approve** the refund of the late renewal fee.
- **Proposed CE plan for T.P.G.:** Dr. Cook made a motion, Dr. McFarland seconded and the Board voted to **deny** the proposed plan for continuing education and **refer to Enforcement.**
- **Correspondence from Audrey Kurz requesting refund of late renewal fee:**
Dr. McFarland made a motion, Dr. Carroll seconded and the Board voted to **approve** the refund of the late renewal fee.
- Dr. Holcomb expressed concern regarding member boards role in the administrative decisions made by SRTA. He stated that requests for information are not being addressed satisfactorily.

The next Board meeting is scheduled for April 9, 2004 at 9:00 A.M.

There being no further business to come before the Board, the meeting was adjourned at 2:07 P.M.

Minutes recorded by: Susan S. Hewett, Board Secretary

Minutes edited by: Anita O. Martin, Executive Director